



**STATE OF DELAWARE**  
**STATE BOARD OF PENSION TRUSTEES**  
**AND**  
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**BOARD OF PENSION TRUSTEES**  
**AUDIT COMMITTEE**  
**PUBLIC MINUTES OF APRIL 26, 2016**

The meeting of the Board of Pension Trustees Audit Committee was called to order by Mark Finrock, at 1:30 p.m. at 3 Mill Road, Wilmington, DE 19807.

Audit Committee Members Present

Mark Finrock, Chair  
James Burke  
Robert Paretta  
Kathy White

Office of Pensions

David Craik  
Amy Jozwiak  
Josh Hitchens

Delaware Department of Justice

Ann Marie Johnson, Deputy Attorney General

TBV Advisors

Paul Roth

Board of Pension Trustees

Susanne Grant

Audit Committee Members Not Present

Stephen Richie  
Araya Debessay

Ashford Consulting Group

Sophia Smith  
Garry Musto

## **1. OPENING COMMENTS**

M. Finfrock welcomed everyone to the Audit Committee meeting.

## **2. APPROVAL OF THE MINUTES**

The Audit Committee reviewed the public minutes of the January 28, 2016 meeting.

MOTION made by R. Paretta and seconded by J. Burke to approve the minutes of the Audit Committee of January 28, 2016.

MOTION ADOPTED UNANIMOUSLY

The Audit Committee reviewed the executive minutes of the January 28, 2016 meeting.

MOTION made by R. Paretta and seconded by J. Burke to approve the executive minutes, with corrections, of the Audit Committee of January 28, 2016.

MOTION ADOPTED UNANIMOUSLY

MOTION made by J. Burke and seconded by R. Paretta to move into Executive Session for the purpose of discussing confidential financial information, sensitive commercial information, and proprietary business information.

MOTION ADOPTED UNANIMOUSLY

MOTION made by R. Paretta and seconded by J. Burke to exit Executive Session.

MOTION ADOPTED UNANIMOUSLY

## **3. RISK MANAGEMENT REPORT**

P. Roth provided the Audit Committee a brief overview of the current projects in Executive session.

#### **4. REVIEW OF CORE FUNCTIONS AND FLOWCHARTS OF INVESTMENTS**

D. Craik presented the updated flowcharts, core functions and definitions for Investment activities.

MOTION made by R. Paretta and seconded by J. Burke to approve the adopt the revised flowcharts effective April 26, 2016.

MOTION ADOPTED UNANIMOUSLY

#### **5. FISCAL YEAR 2015 AUDIT DISCUSSION**

The FY 15 Comprehensive Annual Financial Report has been completed. The last remaining item is the issuance of the GASB 68 statements.

#### **6. 2016 MEETING DATES**

D. Craik stated that the July 2016 Audit Committee meeting will be an Educational Agenda with possible presentation from DTI on Cyber Security or overview of the State Employees' Pension Plan.

D. Craik also reminded the Audit Committee Members to check their state email.

#### **7. DEPUTY ATTORNEY GENERAL REPORT**

Nothing Public to report.

## **8. NEW BUSINESS**

M. Finfrock asked if anyone has an agenda item for upcoming meetings to let him know in advance.

## **9. ADJOURNMENT**

At 2:55 p.m., there being no further business, MOTION was made by R. Paretta and seconded by J. Burke to adjourn the meeting.

**MOTION ADOPTED UNANIMOUSLY**

Respectfully submitted,

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Mark Finfrock, Chair  
Board of Pension Trustees, Audit Committee

cc: Audit Committee Members  
Ann Marie Johnson, DAG  
Suzanne B. Grant, Board Chair  
David Craik, Pension Administrator