



STATE OF DELAWARE
STATE BOARD OF PENSION TRUSTEES
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BOARD OF PENSION TRUSTEES
AUDIT COMMITTEE
PUBLIC MINUTES OF FEBRUARY 3, 2017

The meeting of the Board of Pension Trustees Audit Committee was called to order by Mark Finrock, at 9:00 a.m. at 3 Mill Road, Wilmington, DE 19807.

Audit Committee Members Present

Mark Finrock, Chair
Steve Ritchie
Kathy White
Robert Paretta
James Burke

Office of Pensions

David Craik
Amy Jozwiak
Khairat Makanjuola
Josh Hitchens
Joanna Adams

Delaware Department of Justice

Ann Marie Johnson, Deputy Attorney General

TBV Advisors

Paul Roth

Audit Committee Members Not Present

Araya Debessay

Ashford Consulting Group

Sophia Smith

Protiviti

Maeve Raak
Monica Debellis

BDO

Brock Thomas
Keith Hammond

1. OPENING COMMENTS

M. Finfrock welcomed everyone to the Audit Committee meeting.

2. APPROVAL OF THE MINUTES

The Audit Committee reviewed the public minutes of the October 27, 2016 meeting.

MOTION made by R. Paretta and seconded by K. White to approve the minutes of the Audit Committee of October 27, 2016.

MOTION ADOPTED UNANIMOUSLY

The Audit Committee reviewed the executive minutes of the October 27, 2016 meeting.

MOTION made by K. White and seconded by J. Burke to approve the executive minutes, of the Audit Committee of October 27, 2016.

MOTION ADOPTED UNANIMOUSLY

MOTION made by K. White and seconded by S. Ritchie to move into Executive Session for the purpose of discussing confidential financial information, sensitive commercial information, and proprietary business information.

MOTION ADOPTED UNANIMOUSLY

MOTION made by S. Ritchie and seconded by R. Paretta to exit Executive Session.

MOTION ADOPTED UNANIMOUSLY

3. Risk Assessment Results and Internal Audit Plan

Maeve Raak and Monica Debellis of Protiviti provided a presentation on Risk Assessment Results and Internal Audit Plan. This presentation provided an assessment of potential challenges within the organization, outlined strategy for internal audit team to address these items.

GASB 68

Keith Hammond and Brock Thomas of BDO provided update on implementation of GASB 68 procedures to provide complete and accurate actuarial information and will be contacting several of the County & Municipal and Other Employees Pension Plans to audit the Schedules of Employer Allocations

4. RISK MANAGEMENT REPORT

P. Roth provided updated risk management information with Dashboard Report.

5. 2017 MEETING DATES

The April 21, 2017 meeting will review the 2017 Audit. The August and October meetings will be an educational presentation.

6. DEPUTY ATTORNEY GENERAL REPORT

Nothing to report.

7. NEW BUSINESS

M. Finfrock asked if anyone has an agenda item for upcoming meetings to let him know in advance.

8. ADJOURNMENT

At 11:30 p.m., there being no further business, MOTION was made by S. Ritchie and seconded by K. White to adjourn the meeting.

MOTION ADOPTED UNANIMOUSLY

Respectfully submitted,

Mark Finfrock, Chair
Board of Pension Trustees, Audit Committee

cc: Audit Committee Members
Ann Marie Johnson, DAG
Suzanne B. Grant, Board Chair
David Craik, Pension Administrator